

OWSTON FERRY PARISH COUNCIL

These are the Minutes of the Full Council meeting of Owston Ferry Parish Council held on Thursday 26 June 2025, 7:00pm in the Parish Room at Coronation Hall.

In Attendance:

Councillors Woodcock (Chair), Edward, Hellewell, Parkin, J Temperton and Trickett.

Clare Boyall Clerk and Responsible Financial Officer

14 Member of the Public

	Item	Proposer																				
01/06/25	Public Participation Session None.																					
02/06/25	Apologies Cllrs Rule, Walker and Coy.																					
03/06/25	Declarations of Interest None.																					
04/06/25	Granting of Dispensations (Code of Conduct, 2012) None.																					
05/06/25	Draft Minutes of the Full Council meeting held on 29 May 2025 Cllr J Temperton proposed that the minutes of 29 May 2025 be accepted as a true record, seconded by Cllr Hellewell. 4 in favour. Resolved.																					
06/06/25	Clerk’s Report The Principle Access and Commons Officer was contacted regarding the track for an update. The position of the Definitive Map Officer has not been filled yet. Information on how to apply to the Secretary of State to set N Lincs Council a deadline for determining the track has been sent to the resident. VE and VJ grant claim forms have been sent. The new fencing has been installed at Gunthorpe play area and the vegetation has been removed. The website upgrade is complete and the domain name has been changed to a .gov. There is an automatic forward on the old website address. The anomaly with footpath 139 has been chased with the Principle Access and Commons Officer. He will endeavour to make the required change to the Definitive Map in the near future. All statutory bodies have been contacted regarding the new email address for the council. An out of office has been put on the old email address giving details of the new account.																					
07/06/25	Financial Report <table><tr><td>102479</td><td>C Boyall</td><td>Refreshments Training and Annual Parish Meeting</td><td>16.79</td></tr><tr><td>102479</td><td>C Boyall</td><td>Stationery</td><td>4.15</td></tr><tr><td>102480</td><td>Staff Salary</td><td>June Salary</td><td>Confidential</td></tr><tr><td>102481</td><td>HMRC</td><td>PAYE</td><td>Confidential</td></tr><tr><td>102482</td><td>C Boyall</td><td>Mileage</td><td>13.95</td></tr></table>	102479	C Boyall	Refreshments Training and Annual Parish Meeting	16.79	102479	C Boyall	Stationery	4.15	102480	Staff Salary	June Salary	Confidential	102481	HMRC	PAYE	Confidential	102482	C Boyall	Mileage	13.95	
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102482	C Boyall	Compost	36.00
102483	Bowls Club	Section 137 Local Government Act 1972 Grant	500.00
102484	B Keighery	Cut 8 for Owston Ferry Rec and Cut 8 Gunthorpe	450.00
102484	B Keighery	Cut 9 for Owston Ferry Rec and Cut 9 Gunthorpe	450.00
102484	B Keighery	Cut 10 for Owston Ferry Rec and Cut 10 Gunthorpe	450.00
102484	B Keighery	Cut 11 for Owston Ferry Rec and Cut 11 Gunthorpe	450.00
102485	P Hinds	Grass Cutting Cemetery and Closed Churchyard 6/5/25 and 23/5/25	490.00
102486	Yards Apart	Lancaster Memorial Site Cut 1	72.00
102487	G Walker Fieldside Fabrication	Gunthorpe Play Area Fence	2275.00
102488	ERNLLCA	Full Council Training	600.00
102489	Dobbies	War Memorial Plants	135.94
102490	Tunes	Plants	1234.00
102491	B Coy	Plant Food	24.00
102492	Coronation Hall	VE Day Hire	221.00
102493	N Lincs Council	Cemetery Trade Waste	279.30
102494	Vision ICT	.gov Domain and Email Addresses	436.04
102495	Vision ICT	Website MOT and SSL Cert	229.00

Cllr Hellewell proposed that the financial report be accepted and the cheques should be signed seconded by Cllr J Temperton. 4 in favour. **Resolved.**

08/06/25

Playground Inspection Report

Cllr Trickett advised that Gunthorpe play area needs to be cleaned. She advised that the gate post is leaning. Clerk advised that the contractor had visited the site and did not find any issue. Clerk to investigate. The hedge and trees need to be trimmed. The play equipment at the recreation field was discussed. Clerk to obtain quotations for the work mentioned in the biannual playground inspection report.

09/06/25

The Fleethole

Cllr Woodcock advised that he had investigated the advice on the Government website and found that only a 2 year lease is permissible for common land and therefore the Parish Council are not able to offer a 5 year lease. Cllr Woodcock made clear that Corporation Road is not part of the Parish Council land and never has been. He had also reinvestigated the area of the Fleethole which is the responsibility of the Parish Council. A map was circulated to Cllrs.

Cllr Woodcock proposed to suspend Standing Orders for 5 minutes to allow a member of the public to speak, seconded by Cllr Parkin. 4 in Favour.
Resolved.

Standing Orders suspended 7.37 pm
Standing Orders reinstated 7.42 pm

Cllr Hellewell proposed that Cllr Woodcock mark out the Fleethole, seconded by Cllr Trickett. 5 in favour. **Resolved.**

10/06/25	VJ Day Cllr Walker will represent the Parish Council at the VJ event. The Clerk has a VJ flag to be raised for the occasion.	
11/06/25	St Martins Church Section 137 Local Government Act 1972 The Clerk advised that there was £100 left in the grant's budget. Cllr Parkin proposed that the grant be rejected, no seconder. Cllr Hellewell proposed that a grant of £100 be given to St Martin's Church for the grass cutting, seconded by Cllr Temperton. 4 in favour, 1 against, 1 abstention. Resolved.	
12/06/25	Tree Safety Assessments Cllr Hellewell proposed to accept the quotation from Lincolnshire Tree Services for the tree survey, seconded by Cllr Temperton. All in favour. Resolved.	
13/06/25	Councillor Training Cllr Trickett proposed that Cllr Coy attend the HR training event, seconded by Cllr Temperton. All in favour. Resolved.	
14/06/25	Playground Inspection Training Deferred to the next agenda.	
15/06/25	North Lincolnshire Local Plan Initial Engagement and Call for Sites Addendum and Draft SCI consultations, May 2025 Cllr Hellewell proposed that no comment be made at this stage of the consultation, seconded by Cllr Temperton. All in favour. Resolved.	
16/06/25	Co-Option Cllr Trickett proposed that Ms Muldoon be co-opted onto Owston Ferry Parish Council, seconded by Cllr Parkin. 2 in favour. Cllr Hellewell proposed that Mr Cole be co-opted, onto Owston Ferry Parish Council, seconded by Cllr Temperton. 4 in favour. Resolved.	
17/06/25	Ward Councillor Report Ward Cllr Rose had submitted his apologies for the meeting but had advised that C204 and Epworth Road would receive surface dressing between 6 and 10 August.	
22/06/25	Chairman's Items None.	
23/06/25	Date and Time of next meeting The next full council meeting will be held on Thursday 31 July 2025 7 pm in the Parish Room of Coronation Hall. Noted. Meeting closed at 8.10 pm.	