

OWSTON FERRY PARISH COUNCIL

Clerk Clare Boyall
Email: clerk@owstonferry-pc.gov.uk

26 March 2026

Dear Councillor

You are hereby summoned to the Full Council Meeting of the Owston Ferry Parish Council which will be held in the Parish Room at Coronation Hall, Owston Ferry on **Thursday 2 April 2026 at 7 pm.**

Signed

C Boyall

Clerk to the Council

This Council supports the right of anyone to record this meeting in so far as is possible within the constraints of the Council's meeting rooms, but advises that no one may disrupt the meeting in doing so. Anyone wishing to record the Council meeting should obtain the necessary legal advice to ensure they understand the rights of any members of the public who may be present who do not wish to be filmed or recorded. The Council meeting is recorded, and the recording is saved until the previous meeting's minutes are resolved.

| No | Item | Proposer |
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| 01/03/26 | Public Participation Session Members of the press and public are welcome to attend meetings of the Council under the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A. Questions may be put to the Council during the Public Participation Session (which will be conducted at 7 pm before the Council meeting). The time allocated to each speaker is 3 minutes on their given subject(s). After this time the press and public must refrain from speaking. | |
| 02/03/26 | Apologies To receive apologies and reasons for absence. | |
| 03/03/26 | Declarations of Interest To record any Declaration of Interest made by members in respect of items on this agenda (Members should identify the agenda item and type of interest being declared.) | |
| 04/03/26 | Granting of Dispensations (Code of Conduct, 2012) | |
| 05/03/26 | Draft Minutes of the Full Council meeting held on 26 January 2026 To resolve the Draft Minutes of the Full Parish Council meeting held on 26 January 2026 (Copies of which have been previously circulated). | |
| 06/03/26 | Clerk's Report To receive the Clerks Report (Matters in progress-for information only). | |
| 07/03/26 | Financial Report To receive the Financial Report and resolve Accounts for Payment (Local Government Act 1972 s151 & Accounts and Audit Regulations 2003 as amended 2006). See Appendix below. | |
| 08/03/26 08.1 | Planning Application Application No: PA/2026/199 Proposal: Application for an extension to 25 North Street, Owston Ferry (previous approvals - PA/2022/765 and PA/2023/792) | |

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| | Site: 25 North Street, Owston Ferry, Doncaster, DN9 1RT | |
| 08.2 | <p>Application No: PA/2026/278 Proposal: Planning permission to carry out alteration to the existing dwelling and to construct two storey side extension to create a double garage/storage in the ground floor, a balcony on the south elevation and to install 9.1kW PV solar array to east roof slope of the new extension Site: Hill Crest, East Lound Road, Owston Ferry, DONCASTER, DN9 1BA</p> | |
| 08.3 | <p>Application No: PA/2026/287 Proposal: Planning permission for demolition of existing dwelling and replacement with a self-build dwelling Site: Frog Hall, Bagsby Road, Owston Ferry, DN9 1AJ</p> | |
| 08.4 | <p>Application No: PA/2026/349 Proposal: Application to determine if prior approval is required for the existing 15m monopole to be removed and replaced by a 20.72m telecommunications mast with ancillary development thereto within existing compound area Site: Coronation Hall, High Street, Owston Ferry, DN9 1RH</p> | |
| 09/03/26 | <p>Playground Inspection To receive the playground inspection report.</p> | |
| 10/03/26 | <p>Urgent Action taken by the Clerk To resolve and note that the Clerk purchased a new laptop at a cost of £549.99 ex VAT and the transfer of data and set up at a cost of £100 under section 6.9 (ii) of the Parish Council's Financial Regulations due to the failure of the previous Parish Council's laptop.</p> | |
| 11/03/26 | <p>Annual Parish Meeting To note that the Annual Parish Meeting will take place on 22 May 2026 at 6.30 pm and that the meeting will be on 12 May for 2027.</p> | |
| 12/03/26 | <p>Community Awards 2026 To consider the arrangements for the Community Awards for 2026.</p> | |
| 13/03/26 | <p>Recreation Field Pitch Hire Agreement To receive and consider the draft recreation field pitch hire agreement.</p> | |
| 14/03/26 | <p>Community In Bloom Grant To receive information regarding this year's grant offer and resolve what to apply for.</p> | |
| 15/03/26 | <p>Best Kept Village To resolve which categories to enter and location of community planting for the CPRE 100.</p> | |
| 16/03/26 | <p>N Lincs Council Grass Cutting Contract To note the contract documentation and that this has been signed by the Clerk.</p> | |
| 17/03/26 | <p>Casual Vacancy To resolve to fill the vacancy on the Parish Council by co-option.</p> | |
| 18/03/26 | <p>Ward Councillor Report</p> | |
| 19/03/26 | <p>Chairman's Items</p> | |
| 20/03/26 | <p>Date and Time of Next Meeting Full Parish Council Meeting Thursday 30 April 2026 at 7 pm in the Parish Room of Coronation Hall.</p> | |

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| 21/03/36 | <p><i>Vote to exclude the press and public due to an exemption as defined in paragraph 1 of part 1 of schedule 12a of the Local Government Act 1972, also in accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2) due to the confidential nature of the items to be discussed.</i></p> <p>The Fleethole To consider whether to continue to lease the Fleethole and also to receive and consider a draft lease if the land is to be leased.</p> | |
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Appendix to Financial Report - Accounts for Payment

| Cheque | Recipient | Purpose | Nett Amount | VAT | Total |
|---------------|------------------|---|--------------------|------------|--------------|
| 102549 | Staff Salary | March | | | Confidential |
| 102550 | C Boyall | Mileage | 13.95 | 0 | 29.25 |
| 102550 | C Boyall | Laptop | 474.31 | 91.66 | 557.98 |
| 102550 | C Boyall | Printer Cartridge | 23.68 | 4.74 | 28.42 |
| 102550 | C Boyall | Postage | 11.33 | 2.27 | 13.60 |
| 102550 | C Boyall | Gem Computers Laptop Set Up and Transfer | 100.00 | 0 | 100.00 |
| 102551 | HMRC | PAYE | | | Confidential |
| 102552 | Yards Apart | PROW Cut 4 2025/2026 | 625.10 | 125.02 | 750.12 |
| 102553 | Paul Haywood | Gunthorpe Play Area Hedge | 375.00 | 0 | 375.00 |
| 102554 | Glover and Co | Professional Fees 2025 | 340.00 | 68.00 | 408.00 |
| 102555 | C Boyall | Home Office Allowance Mar-May | 78.00 | 0 | 78.00 |
| 102556 | Vision ICT | Website Host, Emails and SSL Cert 2026/2027 | 449.65 | 89.93 | 539.58 |
| 102557 | ERNLLCA | Annual Membership 2026/2027 | 721.42 | 0 | 721.42 |
| 102558 | A J Gallagher | Insurance 2026/2027 | 1751.65 | 0 | 1751.65 |
| 102559 | CPRE | Best Kept Village 2026 | 40.00 | 0 | 40.00 |
| DD | Business Stream | Cemetery Water Supply | 5.50 | 0 | 5.50 |