

OWSTON FERRY PARISH COUNCIL

Clerk Clare Boyall
Email: clerk@owstonferry-pc.gov.uk

16 September 2026

Dear Councillor

You are hereby summoned to the Full Council Meeting of the Owston Ferry Parish Council which will be held in the Parish Room at Coronation Hall, Owston Ferry on **Thursday 24 September 2026 at 7 pm.**

Signed

C Boyall

Clerk to the Council

This Council supports the right of anyone to record this meeting in so far as is possible within the constraints of the Council's meeting rooms, but advises that no one may disrupt the meeting in doing so. Anyone wishing to record the Council meeting should obtain the necessary legal advice to ensure they understand the rights of any members of the public who may be present who do not wish to be filmed or recorded. The Council meeting is recorded, and the recording is saved until the previous meeting's minutes are resolved

07/09/26	Public Participation Session Members of the press and public are welcome to attend meetings of the Council under the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A. Questions may be put to the Council during the Public Participation Session (which will be conducted at 7 pm before the Council meeting). The time allocated to each speaker is 3 minutes on their given subject(s). After this time the press and public must refrain from speaking.
08/09/26	Apologies To receive apologies and reasons for absence.
09/09/26	Declarations of Interest To record any Declaration of Interest made by members in respect of items on this agenda (Members should identify the agenda item and type of interest being declared.)
10/09/26	Granting of Dispensations (Code of Conduct, 2012)
11/09/26	Minutes of the Full Council meeting held on 25 June 2026 To resolve the Minutes of the Full Parish Council meeting held on 25 June 2026 (Copies of which have been previously circulated).
12/09/26	Minutes of the Extraordinary Full Council meeting held on 3 September 2026 To resolve the Minutes of the Extraordinary Full Parish Council meeting held on 3 September 2026 (Copies of which have been previously circulated).
13/09/26	Clerk's Report To receive the Clerks Report (Matters in progress-for information only).
14/09/26	Financial Report To receive the Financial Report and resolve Accounts for Payment (Local Government Act 1972 s151 & Accounts and Audit Regulations 2003 as amended 2006). See Appendix below.
15/09/26	Annual External Auditor Report 2025/2026 To note the external auditor's report and the conclusion of the audit 2025/2026.

16/09/26	Budget Review 2026/2027 To review the budget position for 2026/2027.	
17/09/26	Bank Reconciliation To confirm that audit checks have been completed against the bank reconciliation.	
18/09/26	Playground Inspection To receive the playground inspection report.	
19/09/26	Annual Playground Inspection To resolve to have the playground inspection completed for 2027 at a cost of £238 plus VAT and sign the repeat order form.	
20/09/26	Local Government Services Pay Award 2026 To note the Local Government Services Pay Award for 2026 and that this is backdated to 1 April 2026.	
21/09/26	Poppy Wreath Section 137 Local Government Act 1972	
21.1	To resolve to purchase a poppy wreath for Remembrance Sunday.	
21.2	To consider the arrangements for the poppy display this year.	
22/09/26	Best Kept Village To note the results of the Best Kept Village competition.	
23/09/26	Local Government Reorganisation To note that the Local Government Reorganisation has been paused.	
24/09/26	Millennium Clock To consider painting of the Millennium clock.	I Walker
25/09/26	Consultation on a New Proper Practices Framework for Smaller Authorities To consider submitting a response to the consultation.	
26/09/26	Disciplinary Policy To consider a new Disciplinary policy provided by NALC.	
27/09/26	Gunthorpe Play Area Fence To consider a quotation for having the small trees, bushes and vegetation removed to enable a new fence to be installed.	
28/09/26	Gunthorpe Play Area Hedge To consider a quotation to have the hedge trimmed at Gunthorpe Play Area.	
29/09/26	Cemetery Path To receive a quotation for the refurbishment of the cemetery path.	
30/09/26	Council Printer To consider an issue with the council's printer.	
31/09/26	Ward Councillor Report	
32/09/26	Chairman's Items	
33/09/26	Date and Time of Next Meeting Full Parish Council Meeting Thursday 29 October 2026 at 7 pm in the Parish Room of Coronation Hall.	

Appendix to Financial Report - Accounts for Payment

Cheque	Recipient	Purpose	Nett Amount	VAT	Total
102604	Fieldside Fabrications	Gate repair Gunthorpe Play Area	175.00	0	175.00
102605	Staff Salary	August			Confidential
102606	C Boyall	Home Office Allowance	78.00	0	78.00
102606	C Boyall	Storage Box	18.33	3.67	22.00
102606	C Boyall	Mileage	17.05	0	17.05
102607	HMRC	PAYE			Confidential
102608	Yards Apart	Grass Verges	496.50	99.30	595.80
102609	P Hinds	Grass Cutting at Cemetery and Closed Churchyard on 28/8	245.00	0	245.00
102610	PKF Littlejohn	External Audit 2025/2026	210.00	42.00	252.00
102611	N Lincs Council	Amendment to Commercial Waste Charge	85.80	0	85.80
102612	Staff Salary	September			Confidential
102613	C Boyall	Mileage	34.10	0	34.10
102614	HMRC	PAYE			Confidential
102615	Yards Apart	Grass Verges	496.50	99.30	595.80
102617	Yards Apart	PROW Cut	687.00	137.40	824.40
102618	Yards Apart	Lancaster Memorial Site x3 cuts 2026	180.00	36.00	216.00
102619	B Keighery	Cut 12 for Owston Ferry Rec and Cut 11 Gunthorpe	375.00	75.00	450.00
102619	B Keighery	Cut 13 Owston Ferry Rec Stim Only	80.00	16.00	96.00
102619	B Keighery	Cut 14 for Owston Ferry Rec and Cut 12 Gunthorpe	375.00	75.00	450.00
102619	B Keighery	Cut 15 for Owston Ferry Rec and Cut 13 Gunthorpe	375.00	75.00	450.00
102619	B Keighery	Cut 16 for Owston Ferry Rec and Cut 14 Gunthorpe	375.00	75.00	450.00
102619	B Keighery	Cut 17 for Owston Ferry Rec and Cut 15 Gunthorpe	375.00	75.00	450.00
102619	B Keighery	Cut 18 for Owston Ferry Rec and Cut 16 Gunthorpe	375.00	75.00	450.00
102619	B Keighery	Cut 19 for Owston Ferry Rec and Cut 17 Gunthorpe	375.00	75.00	450.00
DD	Business Stream	Cemetery Water Supply	5.50	0	5.50